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***email to both :***

***info@dpi.edu.gh***

*dpi.edu.gh@gmail.com*

***Office Block:*** *II/47 Sakumono, 1st Lagoon Street, Comm. 13 Tema*

***Post Address:*** *P.O. BOX CS 8290, Tema*

***Website:*** [*www.dpi.edu.gh*](http://www.dpi.edu.gh)[*www.dpi.edu.gh/online*](http://www.dpi.edu.gh/online)

***Email:*** *info@dpi.edu.gh, dpi.edu.gh@gmail.com*

***Tel: +****233 (0) 244 982 729, +233 (0) 244 820 198, +233(0)20820 1543*

**DPI REGISTRATION & ENROLLMENT FORM**

1. **Personal Details**
2. Name: Surname…………………………………………Other Names ……………………………….………………..
3. CIPS ID No.: ……………………………….…………………………………………………………...……………
4. Contact Number (s)……………………………………..…………………………..……………………………………….
5. Email Address (gmail address please)……………………………………………………………………………..……...
6. Date of Birth ……………………………National ID Type………………………………ID No…………………………..
7. Occupation ……………………… Name of Employer ……………………………………Position…………………..…..
8. **Programme (√):** a. **CIPS Course Level 4-6 ( ) b. DPI** –CIPS CPD ( ) c. CIPS Ethical Test ( )
9. **CIPS Course Level**
	1. Indicate the level of beginning (√): a. 4 ( ) b. 5 ( ) c. 6 ( )
	2. Indicate the course (s) you want to be tutored and prepared for exams (√) a. All ( ) b. Selected ( )
	3. If selected, Specify …………………………………………………………………………………….
	4. Exams Cohort (√): a. Quarter 1 ( ) b. Quarter 2 ( ) c. Quarter 3 ( ) d. Quarter 4 ( )
	5. Exams Year ……………………………….
10. **DPI** –CIPS Continuous Professional Development (CPD)
	1. How many CPD Training do you want to enroll on …………………………………………………………
	2. Indicate the training theme (topic(s) …………………………………………………………………………..
	3. Indicate the Months………………………………………………………………………………………………

1. **CIPS Ethical Test**
2. Year and Month you want to take the test …………………………………………………………….
3. **DPI Fees and Charges**
4. CIPS Course Level 4-6 (Virtual –Online Tuition) package: GHC 375.00 per Course (Course Book inclusive)
5. Course Book only: GHC 200- GHC 250
6. DPI-CIPS CPD: GHC 200 per training
7. DPI-CIPS CPD: (only DPI Candidates) GHC 100 per training
8. CIPS Ethics Test: GHC 900

1. **Other Charges**

Courier Services: the candidate will bear the cost of any courier services or cost of delivering course materials dispatched from Dale Professional Institute.

1. **Statutory Fees:**

**All CIPS fees / charges should be paid by the candidate on mycips.org online payment portal:**

* 1. CIPS Membership Registration
	2. CIPS Membership Renewal
	3. and examination enrollment
	4. Ethics Test for Non Members
1. **Payments Should be made to the bank details below and receipt sent to** **info@dpi.edu.gh** **cc** **dpi.edu.gh@gmail.om** **or delivered to DPI Secretariat**

***Bank:*** *Consolidated Bank Ghana*

***Account No.*** *127 947 81 00 001*

***Branch:*** *Ashiaman*

*Or contact DPI for MOMO details*

***Note:***

* *Tuition, assignment , Programme Seminar is compulsory for all DALE Students /Candidate*
* *Charges/ Fees could be adjusted to reflect market rates and CIPS Charges*
* *Online Students shall make 100% tuition fees before tuition commences*

**Signature ……………………………………………………………. Date………………………………………………….**

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**Appendix:**

1. **CIPS detail Courses and Levels**

Diploma in Procurement and Supply (Level 4) 8 Core = 60 Credits

* **L4M1 –Scope and Influence of PP & SS (12 Credit-Core)**
* L4M2-Defining Business Needs (6 Credit- Core)
* **L4M3 -Commercial Contracting** (6 Credit- Core)
* L4M4-Ethical Responsible Sourcing (6 Credit-Core)
* L4M5- Commercial Negotiation (6 Credit- Core)
* L4M6-Supplier Relationship (6 Credit- Core)
* L4M7-Whole Life Asset Mgt. (6 Credit- Core)
* L4M8- Procurement and Supply in Practice (12 Credit- Core)

b. Advanced Diploma in Procurement and Supply (Level 5) 5 Core + 3 Elective = 60 Credits

* L5M1-Managing Teams and Individuals (12 Credit-Core)
* L5M2- Managing Supply Chain Risk- (6 Credit –Core)
* L5M3- Managing Contractual Risk (6 Credit-Core)
* L5M4- Advance Contracting & Fin Mgt (12 Credit-Core)
* L5M5- Managing Ethical Procurement (6 Credit-Core)
* L5M6- Category Mgt ( 6 Credit- Elective)
* L5M7 –Achieving Competitive Advantage ( 6 Credit- Elective)
* L5M8- Project & Change Mgt ( 6 Credit- Elective)
* L5M9-Operation Mgt ( 6 Credit- Elective)
* L5 M10 Logistics Mgt- ( 6 Credit- Elective)

c. Professional Diploma in Procurement and Supply (Level 6) 4 Core + 3 Electives =60 Credit

* L6M1 Strategic Ethical Leadership (12 Credits- Core)
* L6M2 Global Commercial Strategy (12 Credits- Core)
* L6M3 Global Strategic Supply Chain Mgt. (12 Credits- Core)
* L6M4 Future Strategic Challenges (12 Credits- Core)
* L6M5 Strategic Prog. Leadership (6 Credit –Elective)
* L6M7 Commercial Data Mgt (6Credit –Elective)
* L6M8 Innovation in PP & SS (6 Credit –Elective)
* L6M9 Supply Network Design (6 Credit –Elective)
* L6M10 Global Logistic Strategy (6 Credit –Elective)